



Handbell Musicians of America Area 1

## Margaret H. Shurcliff Leadership Award

### **NOMINATION FORM**

**To the Nominator:** Thank you for taking on an important task in the life of Handbell Musicians of America. As the Nominator of a *present, former or deceased* Area 1 member for the Margaret H. Shurcliff Leadership Award, you may be contacted by a member of the Leadership Award Committee with request(s) for additional supportive information to assist the Committee in its work. Although secrecy is not always easy, we hope that the presentation of any awards emanating from this process will be a complete surprise to the recipient(s) or close family members. Presumably, you are nominating someone whom you know (knew) quite well, so that providing the necessary documentation to justify the award for your nominee is well within your ability. You are free to seek assistance from others (e.g., family, close friends, et al), should that be helpful or necessary.

The criteria for receiving the Margaret Shurcliff Leadership Award are published with this Nomination Form. Please review these thoughtfully as you prepare your package in support of your nominee. There are two major categories of service that either separately or together require detailed documentation of exemplary contribution to handbell ringing to justify receiving the Margaret Shurcliff Leadership Award at this time. The award, if any, will be presented at the Biennial Meeting, held during the next Area 1 Festival/Conference.

The more thoroughly you can research the background of your nominee, the better the Committee will be able to judge the merits of his/her nomination. Although there are no particular requirements, documentation may include resumes, testimonial letters of support, published works, etc. As appropriate, such material will be considered confidential.

For reasons of confidentiality, all documents submitted will be destroyed at the conclusion of the nomination process, so *please send no original documents of any kind*

*unless there are other copies in existence* (e.g., resumes, curriculum vitae, etc.). Only one copy of each item need be sent—the Leadership Award Committee Chair will provide working copies to the rest of the Committee.

### **Eligibility Requirements**

Handbell Musicians of America Area 1 members, to be considered for the Margaret Shurcliff Leadership Award, must have been a member of Handbell Musicians of America (also known as The Guild, formerly American Guild of English Handbell Ringers) Area 1, in good standing, *for at least five continuous years prior to nomination*. Persons not currently a member of Area 1 (for reasons of age, and/or retirement, or change of address out of Area 1) will be considered, as long as the five-year continuous prior membership requirement is met.

As a present, former, or deceased Handbell Musicians of America member, your Nominee has made noteworthy and lasting contributions to Area 1, including:

- ...teaching effectively
- ...promoting healthy handbell ringing practices
- ...organizing and promoting local, statewide or Area 1 ringing events
- ...mentoring new choirs and ringers
- ...upholding The Guild motto – “Uniting people through a musical art.”

**NOMINATOR INFORMATION**

Nominator: \_\_\_\_\_

Nominator's Address: \_\_\_\_\_

Nominator's Phone Numbers: Home ( \_\_\_\_\_ )

Cell: ( \_\_\_\_\_ ) FAX: ( \_\_\_\_\_ )

Email Address: \_\_\_\_\_

**NOMINEE INFORMATION**

Nominee: \_\_\_\_\_

—  
Nominee's Address: \_\_\_\_\_

Nominee's Phone Numbers: Home ( \_\_\_\_\_ )

Cell: ( \_\_\_\_\_ ) FAX: ( \_\_\_\_\_ )

Email Address:  
\_\_\_\_\_

No. of years teaching/leading a handbell group \_\_\_\_\_

No. of years member of Handbell Musicians of America \_\_\_\_ OR year began as  
member of Handbell Musicians of America (formerly AGEHR) \_\_\_\_\_

**SUPPORTING DOCUMENTATION**

*The following questions may be answered in narrative form (i.e., letter form) if you prefer. Please make sure you provide answers for the six areas noted below. Letters of endorsement from others may address one or more of the areas, but please note in your main submission which of the areas are answered by other letters.*

1. In what ways has your nominee exhibited the “teaching effectively” requirement of this award?

a. \_\_\_\_\_

b. \_\_\_\_\_

*For each answer, please indicate what documentary evidence or letters of endorsement, if any, you are providing.*

2. In what ways has your nominee **“promoted healthy handbell ringing practices”** as required of this award?

a. \_\_\_\_\_

b. \_\_\_\_\_

*For each answer, please indicate what documentary evidence or letters of endorsement, if any, you are providing.*

3. In what ways has your nominee **“organized and promoted local, statewide or Area 1 ringing events”** that would justify receiving this award?

a. \_\_\_\_\_

b. \_\_\_\_\_

*For each answer, please indicate what documentary evidence or letters of endorsement, if any, you are providing.*

4. In what ways has your nominee **“mentored new choirs and ringers”** that would justify receiving this award?

a. \_\_\_\_\_

b. \_\_\_\_\_

*For each answer, please indicate what documentary evidence or letters of endorsement, if any, you are providing.*

5. In what ways has your nominee **“upheld The Guild motto — ‘Uniting people through a musical art’”** that would justify receiving this award?

a. \_\_\_\_\_

b. \_\_\_\_\_

*For each answer, please indicate what documentary evidence or letters of endorsement, if any, you are providing.*

**6. Other Letters of Endorsement**

*Provide as many letters from others as you deem appropriate.*

Signature of Nominator \_\_\_\_\_

Month/Day \_\_\_\_\_ Year \_\_\_\_\_

Please send this Nomination Form and all supporting documents to:

**Secretary, HMA Area 1**

62 Newton Street

Marlborough, MA 01752

OR

secretary.area1@handbellmusicians.org

Nomination forms and all supportive material must be *received* by the Secretary of Area 1 no later than **December 31, 2018**, in order to be considered. *All submitted material will be destroyed at the conclusion of this Margaret Shurcliff Leadership Award committee's activity.*

Although materials may be forwarded at any time prior to the December 2018 deadline, please include as many supporting documents as possible with this Nomination Form.

*Thank you.*